

## Creator Lutheran Church Council Minutes

July 19, 2016

President Ron Noborikawa called the meeting to order at 7:07 p.m.

**Council members present:** President Ron Noborikawa, President Elect Gene Kneeland, Director of Operations Rich Heineman, Director of Ops. Elect Joanne Hall, Secretary Tammy Funk, Secretary-Elect Michelle Ketter, Treasurer Laurie Bruckbauer, Director of Operations Dan Totten, and Pastor Heidi Calhoun.

Excused:

Treasurer Elect Sheri Dunn

**Devotions:** Ron shared a devotion written by Judith Roberts about racial justice and “slow faith”. The message urges us to “slow down, pay attention, look closely and listen carefully for the urging of the Holy Spirit to follow the Light into the world by putting our faith into action.”

Council members shared prayer requests and Ron led us in prayer.

**The council minutes:** Tammy Billings – Funk presented the June council meeting minutes. They were amended and council MSP (motioned, seconded and passed) to approve the June council minutes.

### **Pastor’s Report:**

- Staff had an incredible daylong retreat at St. Mark’s Lutheran by the Narrows.
- Pastor’s recent vacation was a time of rest and renewal. She thanks the staff, congregation and council for the gift of time.
- The staff is working well as a team to implement the new Breeze software
- Pastor is enjoying the summer sermon series.
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### **Staffing update**

Childcare attendant

Daniel will be leaving us to focus on his teaching and adding high school Theater to his plate as well as other life endeavors. Personnel are aware and his last day will be July 31<sup>st</sup>. Plans will be made to celebrate Daniel and thank him for his service at Creator.

**Treasurer Report:** Laurie presented the treasurer’s report. The council MSP to accept the treasurer’s report.

#### Good news:

- Creator's giving has remained consistent and has not declined compared to past years.
- June expenses are \$3000 lower than expected due to line item savings including: personnel, admin. , Property and benevolence.
- Giving for June 2016 was higher by \$2,507 compared to June 2015
- Creator's June Financial Narrative is available to anyone – contact the office.
- Creator will engage in a Fall Pledge Appeal in September

#### Situation:

- Creator's net income loss for Jan – June 2016 is -\$22,643,
- Net income loss for June 2016 is \$4,562
- Net loss has depleted the cushion in the general fund created by the designated fund work done in 2015
- The general fund was negative by \$5.25 by end of June.
- Further expense to income gap will result in further borrowing from the general fund
- Appeals for increased giving - by letter in June giving statement and during worship on June 27th

#### Proposal:

- Pastor and council discussed options for a face to face appeal for increased giving
- Finance committee recommends holding off cuts to Creator's current missions until the Fall Pledge Appeal in September.
- Stewardship is working on plans to communicate and engage the congregation with regards to financially supporting the congregation's mission

#### **Preschool Update:**

Laurie reports that the preschool has met with the following outcomes:

Relationship preschool to church defined

Planning and changes are in place to support preschool in order to turn comprehensive and complete financial statements in to the bookkeeper in a consistent and timely manner.

Charter bylaws are being prepared for council to approve at the August council meeting.

### **New Business:**

- Council approved Paula Eisman to complete the term of Shari Dunn until June 1017 as the third member of the personnel committee
- The constitution states that each ministry team will have a council liaison. Liaisons to ministry teams will be assigned
  - Planning for 2016/2017 meeting schedule for devotions and sign up schedule for devotions and food
- Council plans to meet in August.

### **Action Items**

Ron - List of ministry teams and current liaison assignments.

Laurie will continue to share real time giving data with council over the months of August and September

### **Closing Prayer / Meeting Adjourn**

Ron led the council in a closing prayer.

Laurie moved to adjourn the meeting. Her motion was seconded and approved.

The meeting ended at 8:50 pm

Respectfully Submitted,

Tammy Funk

Council Secretary