

Creator Lutheran Church Council Minutes

June 28, 2015

President Katrina Minton-Davis called the meeting to order at 10:55 a.m.

Council members present were: Katrina Minton-Davis, Ron Noborikawa, Marcie Reid, Jan Shabro, and Pastor Heidi Calhoun.

Personnel Committee members in attendance were: Laurie Bruckbauer and Donna Lovin.

The council began with a discussion regarding personnel job description changes and a summary of meetings with staff regarding the changes.

Old Business:

Personnel Committee members, Laurie Bruckbauer and Donna Lovin presented two staff reorganizational scenarios for council approval. It was moved and seconded to accept scenario one and have it implemented immediately to reflect staff reconfiguration. The motion was passed unanimously.

Next, the personnel committee presented a plan to implement staff reconfiguration. It was moved and seconded to accept the plan effective immediately. The motion was passed unanimously.

A motion was made by Pastor Heidi Calhoun to remove the bookkeeping responsibilities from the office manager's position. Marcie Reid seconded the motion, and it passed unanimously.

New Business:

A motion to give the personnel committee permission to terminate Julie Ehle with four week's severance pay was made by Marcie Reid and seconded by Jan Shabro. The motion passed unanimously.

Next, a motion was made by Ron Noborikawa and seconded by Marcie Reid to amend the June 11th council minutes to include:

The personnel committee also presented two staffing model scenarios for the council to review and act upon at its next meeting, June 28, 2015. The council noted that it particularly was in favor of scenario one.

The council also charged the personnel committee to draft an implementation plan for staff reconfiguration, and that the council would review and vote on it at the June 28th meeting.

The motion to amend the June 11th minutes passed unanimously.

Then the personnel committee submitted a letter to the congregation outlining staff reorganization and asked for council's review and approval. Ron Noborikawa moved to approve the letter, and Donna Lovin amended the motion to say "mailed to active members." Marcie Reid seconded the motion. It passed unanimously.

Pastor Heidi Calhoun moved to adjourn the meeting, Ron Noborikawa seconded, and the council voted approval. The meeting was adjourned at 11:55 a.m.

Respectfully submitted,

JAN SHABRO

Secretary-Elect