

Creator Lutheran Church Council Minutes

July 28, 2015

The council met in Treasurer Marcie Reid's home, and President Ron Noborikawa called the meeting to order at 6:59 p.m.

Council members present: Ron Noborikawa, Jan Shabro, Rich Heineman, Laurie Bruckbauer, Marcie Reid, Dan Totten, and Pastor Heidi Calhoun.

Absent: Tammy Billings-Funk.

Permanent Meeting Date:

President Noborikawa began the meeting asking for feedback regarding setting a regular meeting date and time for future council meetings. Jan Shabro moved that the council meets at 7:00 p.m., the third Tuesday of each month because it met both our individual and church needs best. Laurie Bruckbauer seconded the motion, and it passed unanimously.

Pastor's Report:

Pastor distributed a handout titled "Sharing Our Personal Faith Journey from Memory to Faith." She requested that members use this as a guide when they take turns opening the meetings with devotions. A member should take about 10 minutes using the guide to better acquaint the rest of the group about his/her personal faith journey. This guide is an attempt to create trust and enhanced communication between leaders and should end in prayer and could include personal prayer requests.

Pastor Calhoun also noted that each council member should receive a folder that contained the church constitution/bylaws and a leadership job description.

She also requested that the Personnel Committee gets Terri Heckroth's sabbatical leave information details as part of their record and give a copy to Terri.

She also shared that she had received a church transfer request in May from the Nehsers. They have transferred to Hope Lutheran in Enumclaw, WA.

Pastoral care and concerns included: Kathy Couture, a setback after surgery, Alta Lane, bleeding ulcer, Margaret Michaud failing health, and Adelia Hinkley, doing better.

Meeting Minutes Approved:

Dan Totten moved to accept the June 11, 2015 council minutes as amended. Laurie Bruckbauer seconded the motion and it passed unanimously.

Ron Noborikawa moved to approve the June 28, 2015 council minutes. Marcie Reid seconded, and they were unanimously approved.

Dan Totten moved to approve the July 19th council meeting minutes with corrections: Judi (not Judy); and times: 10:50 a.m. (not 11:50) and 11:15 a.m. (not p.m.). Rich Heineman seconded and they were unanimously approved.

Treasurer's Report:

Marcia Reid reported that she had no formal report, but we have approximately \$ 63,000 in the bank. Some benevolences have not been paid for several months. Our new temporary bookkeeper is busy cleaning up the records and we should have an up-to-date report at the August meeting.

Old Business:

Staffing Update: Pastor Heidi shared another scenario describing major personnel categories. The office administrator job description should include communication and could be a full time position. The office manager can be a part-time position.

Laurie moved to implement the new scenario, Dan seconded the motion and it passed unanimously.

Council Retreat: A date has not been set, but job description binders should be available to council members either at a retreat or sooner.

New Business:

Rich H. said that we should adopt the Finance/Stewardship committees' recommendation regarding our budget and spending priorities.

Property Management:

Dan T. recommended that the council approve \$ 14,000 expenditure for parking lot repairs. The council agreed to defer action until the August meeting when we have a more definitive treasurer's report.

Rich H. requested that the property management committee develop a "big picture" of all the church's maintenance needs for the next five years so that the council can set priorities in addressing them.

Good of the Order:

Laurie B. suggested that we temporarily remove the "Donate to Intern Fund" feature on our web page because it would probably be a year or two before we can start the process to call an intern. We should remove the "Intern Fund" envelopes from the pews as well since it is not a current priority. Rich suggested that if we take this action, we inform members of our reasons for doing so.

Laurie B. moved to temporarily remove the "Donate to Intern Fund" from the web page and remove the envelopes from the pews. Marcie R. seconded the motion and it passed unanimously.

The meeting closed in prayer and was adjourned 9:30 p.m.

Respectfully submitted,

Jan Shabro
Council Secretary