

## Creator Lutheran Church Council Minutes

March 15, 2016

President Ron Noborikawa called the meeting to order at 7:08 p.m.

**Council members attending were:** Ron Noborikawa - President, Rich Heineman – President Elect, Pastor Heidi Calhoun, Dan Totten - Director of Ops, Marcie Reid - Treasurer, Laurie Bruckbauer - Treasurer-Elect, Tammy Billings-Funk - Secretary Elect.

**Council members absent were:** Dan Totten and Jan Shabro - excused,

**Devotion / Faith story:** Marcie Reid led devotions.

**The Council Minutes** for February 18, 2016 meeting were amended by council. It was moved, seconded and passed (MSP) to accept the minutes as amended.

**Treasurer's Report:** Treasurer Marcie Reid provided copies of the February Treasurers report. It was moved, seconded and passed (MSP) to accept treasurer's report as presented.

Marci presented the Jan thru Sept. 9-month budget to the council. It will be presented to the congregation on April 3<sup>rd</sup>. Council moved, seconded and passed the 9-month budget.

**Pastor's Report:** Pastor Heidi presented the pastor's report with summary of this month's activities and events. Details are included below.

### **Ongoing/Old Business:**

Preschool update: Pastor and council representatives will meet with preschool directors on Friday March 18 regarding preschool structure and reporting.

Church use forms have been updated for 1) Fund raising events, 2) Request for use of facility. Council reviewed and approved forms. These forms will be posted on web site and available in church office. Process for making church use or fundraising using new forms will be announced in bulletin.

CAT update: 109 surveys have been completed. It closes on Sunday the 20<sup>th</sup>.

### **New Business:**

Staffing Status Update: Marlene Wright has been hired and will begin working in the Creator office Thursday, March 17!

Personnel Committee will put on a reception to introduce and welcome new staff on April 3.

April 30' 5:30 to 6:30 Council dinner for confirmands.

The Creator Foundation Fund board drafted a letter of recommendation to approve the Creator Foundation to retire the church building and property mortgage. Creator's general fund will pay back the Foundation Fund at a rate of 3.5%. Council reviewed the letter of recommendation and President Ron Noborikawa signed the letter.

Clergy Tax: Pastor has declared her housing allowance for tax purposes: \$28,500 for 2015, and \$27,000 for 2016.

**Council Voted and Approved by Email:**

Special council meeting minutes for February 28 were reviewed and unanimously approved.

**Agenda Items to be addressed next meeting:**

Ron, Laurie and Pastor Heidi will meet as a sub-committee to study potential changes to the church's bylaws and present their findings at the April council meeting.

**Upcoming Dates:**

Wednesday Lenten Service March 16

Church Outdoor Clean Up March 19 8:30 am

Maundy Thursday March 24

Good Friday March 25

Easter Egg Hunt at Creator Saturday March 26

Easter March 27

Staff introduction and welcome reception April 3

April 30<sup>th</sup> Council dinner for confirmands.

Synod Educational Gatherings – Apr. 30, May 14, and 21<sup>st</sup>.

**Adjournment:** It was MSP that the meeting be adjourned. President Noborikawa adjourned the meeting at 8:50 p.m.

Laurie led council in a closing prayer.

The next Council meeting is scheduled for Tuesday, April 19 at 7:00 p.m.

May Council meeting moved to May 24

Respectfully submitted,

Tammy Billings

Secretary-Elect

**Additional Items Council voted on ( MSP) by Email:**

Approved – The annual dessert sale to benefit the Creator Lutheran CARES - Relay For Life team on May 1

Approved - Teen Youth Night and Sunny Sky Fundraising Event hosted by Sarah Heineman on April 23