

Creator Lutheran Church Council Minutes

November 18, 2015

President Ron Noborikawa called the meeting to order at 7:07 p.m.

Council members attending were: Ron Noborikawa president, President- elected - Rich Heineman, Pastor Heidi Calhoun, Dan Totten Director of Ops, Marcie Reid treasurer, Laurie Bruckbauer Treasurer-Elect, Tammy Billings-Funk secretary elect.

Council members absent were: Jan Shabro secretary - excused,

Church committee members in attendance included: Janice Pendergast finance committee chair, Donald Eismann and Chris Grigg from finance committee and Douglas Wright church administrator

Devotions: Ron Noborikawa led devotions.

The council minutes of the October 20th meeting were amended and unanimously approved.

Pastor's Report: Pastor Heidi presented the pastor's report with summary of this month's activities and events.

Ongoing / Old business

Staffing Status Update: Position of Office Ministry Coordinator position is open and this position has been posted as a 32-hour position. Cheryle Lawson is temporarily covering this position.

Ongoing considerations include

*Job description of this position whether shared or singularly filled

* Personnel decision not to hire church members for office manager role

*Ways to fulfill church management needs on Sunday Morning possibly with a shared volunteer rotation while preserving member's worship practice.

Worship team and personnel committee are and will be involved in these considerations and actions.

Treasurer's Report: Marcie Reid provided copies of the October Treasurers report. MSP (motioned, seconded and passed) to accept treasurers report as presented and was unanimously

approved.

New Business:

Finance Committee Recommendations: Janice presented the Finance committee's recommendations for reorganization of designated funds. Council discussed recommendations, MSP to accept the recommendation and council accepted unanimously.

The Finance committee presented synod recommendations for staff wage increase for council's approval. MSP to accept financial committees recommendations to pay staff according to synod's recommendations. Recommendation approved.

Congregational Meeting Presentation:

Pastor Heidi requested present group to lead congregation with hope and good stewardship.

Council and committee members discussed current revenue and expense spending guideline (budget). Members present discussed

*Gaps between giving and planned expenditures.

*Benefits of having well defined and transparent financial data

* Anticipated benefits of pledge drive for first time since 1997

* Importance of engaging congregation in mission and ministry development and decisions necessary for support and execution it

* Importance of and plan to maintain fiscal responsibility and good stewardship

*Importance in remembering that current spending guidelines reflect the mission and ministry plan that has been developed by this congregation

Plan for members of finance committee and council to reconvene on Friday November 20 to prepare presentation of (budget) revenue and expense spending guideline to be presented on Sunday November 22.

Property committee report:

Dan will share report with council via email.

Dan presented plan to clean out and organize sheds. Dan will place notice in the church bulletin so that items in the sheds may be spoken for.

Council Meeting frequency, communication and efficiency

Council Members discussed having two meetings per month starting in January in order to accommodate all agenda items.

Council members discussed benefits of using email in order to preview documents before and between meeting times to improve time efficiency and support more agenda items.

Agenda Items to be postponed until next meeting:

Outside Church Property Use

Council Communication Highlights

The next Council meeting is scheduled for Tuesday, December 8th at 7:00 p.m.

Laurie Bruckbauer moved to adjourn the meeting. Her motion was seconded and approved. The meeting ended at 9:30 p.m.

Thanksgiving eve offering designation:

Council voted and approved by email to designate the Thanksgiving service offering – ½ to local food banks and ½ to Creator's General Fund.

Respectfully Submitted,

Tammy Billings

Secretary-Elect