

**Creator Lutheran Church**  
**Council Meeting**  
**Feb. 18, 2016**

**Call to order:** President Ron Noborikawa called the meeting to order at 6:35 p.m.

**Attendance:** Council members present: President Ron Noborikawa, President-Elect Rich Heineman, Secretary Jan Shabro, Treasurer, Marcie Reid, Director of Operations Dan Totten, and Pastor Heidi Calhoun.

**Excused Absence:** Treasurer-Elect Laurie Bruckbauer and Secretary-Elect Tammy Billings-Funk.

**Also attending:** Chris Grigg and Dr. Donald Eismann representing the Creator Lutheran Church Foundation Fund.

**Devotion/Faith story:** Jan Shabro gave her faith story and led the council in prayer.

**Foundation Fund Proposal:** Chris Grigg and Dr. Donald Eismann reported that the current fund's balance (12/31/15) was \$115,000. They proposed that some of the fund's invested money could be used to buy the church's mortgage. Such action could help church reduce both its mortgage interest rate and lower its monthly mortgage payment. Discussion followed. Jan Shabro moved that the council approve that funds from one of the investments could be used for a real estate investment (the church's mortgage). The motion was seconded and passed.

Dan Totten moved to retire the church's mortgage using \$75,000 of the Foundation's funds with the provision that there are no tax ramifications. The motion was seconded and passed.

**Approval of Minutes:** Marcie Reid moved to approve the January 19<sup>th</sup> council meeting minutes as amended. The motion was seconded and passed.

**Pastor's Report:** Pastor Heidi gave her report (see attached document). Pastor Heidi requested that the council approve a request by the youth group that one of the parking spots in front of the church be used as an auction item. It would become a one year, reserved parking spot for the highest bidder. After discussion, the council approved the request.

**Treasurer's report:** Treasurer, Marcie Reid, reported that the Stewardship & Finance committees requested the council approve and schedule a congregational meeting for April 3 to approve a 9 month budget (Jan. –Sept. 2016). The meeting will be held between services at 9:45 a.m. Dan T. moved to approve the request. It was seconded and passed.

**Old Business:**

1. Staffing: We still have not found permanent office managers and continue to advertise and interview applicants. The Personnel Committee will meet next week and interview another new candidate.
2. Use of church facilities for fundraising and other events: The Council reviewed some draft forms that people will have to fill out before using the premises.
3. Pre-school: The bylaws have been located and more meetings will be scheduled with council representatives and preschool administrators.

**New Business:**

1. The council agreed that a sub-committee should be formed to study proposed changes to the church's bylaws and present their findings at the June congregational meeting.
2. The Congregational Assessment Tool (CAT) was discussed briefly. The Strategic Planning committee is promoting and explaining its purpose to the congregation and soliciting members' participation.
3. Cleaning products: Dan Totten reported on his investigation of Cintas, a commercial cleaning company that supplies paper products, cleaning products and equipment on a regular basis. The service would cost approximately \$207.00 per month or \$51.00 per week.
4. Synod Educational Gatherings: The council approved that some funds could be allocated for members to attend the event held May 14.
5. Upcoming Dates:
  - Wed. Lenten Services – Feb. 17 & 24;
  - Seth Dowland Adult Ed. Class Feb. 28;
  - Next Council meeting – March 15<sup>th</sup>;
  - Synod Educational Gatherings – April 30, May 14, and 21.

**Adjournment:** It was moved and seconded passed that the meeting be adjourned. President Noborikawa adjourned the meeting at 9:15 p.m.

Respectfully submitted,

JAN SHABRO, Secretary