

Creator Lutheran Church Council Minutes December 8, 2015

President Ron Noborikawa called the meeting to order at 7:10 p.m.

Council members present: President Ron Noborikawa, President-Elect Rich Heineman, Secretary Jan Shabro, Treasurer, Marcie Reid, Treasurer-Elect Laurie Bruckbauer, Director of Operations Dan Totten, Secretary-Elect Tammy Billings-Funk, and Pastor Heidi Calhoun.

Dan Totten moved to approve the Oct. 20th minutes as amended. The vote was unanimous to approve them.

Rich Heineman provided devotions centered on his faith journey.

Pastor's Report:

Besides discussing her activities ministering to the congregation since the last council meeting, she said that she would be attending neighborhood coffees in January in an effort to get to know members better in small group settings. Also, January 16, 2016 has been set for a leadership retreat. Phone calls will be made to get maximum participation as well as encourage new potential church leaders to attend.

Treasurer's Report: Treasurer, Marcie Reid said that there was no report at this time because the council meeting was early this month. Thursday, after the council meeting, she has a meeting with the bookkeeper and Finance committee. After, we will be receiving the report by email to approve online. More detailed report will be available at the January meeting.

Old Business:

1. We need a policy regarding church use by both members and non-members. A form will be developed to outline church use policies, costs, etc. Pastor will send it out to council members and committees for review and comments.
2. Council liaison with ministry teams/job descriptions: most have turned in something. At the next quarterly meeting, a discussion and job review template will be presented so the reports are consistent and are only one page. Ron Noborikawa will bring suggestions on formal liaison structure between council members and committees.
3. Pre-school Update: Marcie reported that Beth, our bookkeeper, has asked for various documents from them. Some have been turned in and others are still needed.

New Business:

1. Christmas Eve offerings: Dan Totten moved that 50% of the offerings will go to the refugee crisis and 50% to the general fund. The motion was seconded and approved.

2. Ministry Team Reports Review: Some teams have emailed in reports.

Dan Totten moved to adjourn at 9:10 pm. The motion was seconded, and passed.

Upcoming Dates:

December 13: Children's Christmas program

December 16: Healing Service

December 24: Services at 7 p.m. and 10:30 p.m.

December 27: One service at 9:30 a.m., Pastor Elaine Swigart presiding

*Note: December 15th via email:

Sunday Morning Coordinator Positions: President Noborikawa stated: "I move that we approve the job description for the Sunday Morning Coordinator Positions as submitted by the Personnel Committed and posting it as a vacancy on our website." Jan Shabro seconded the motion and the majority of council members approved via email.

*Note: December 22nd via email:

Ron Heinemann moved to accept the treasurer's report as submitted on line. The motion was seconded and passed.