

**Creator Lutheran Church**  
**Council Meeting**  
**Feb. 28, 2016**

A special council meeting was called to order at 9:40 a.m. by President Ron Norborikawa.

**Attendance:** Council members present were President Ron Noborikawa, President-Elect Rich Heineman, Secretary Jan Shabro, Treasurer, Marcie Reid, Director of Operations Dan Totten, Treasurer-Elect Laurie Bruckbauer, Secretary-Elect Tammy Billings-Funk and Pastor Heidi Calhoun.

Also attending were Sheri Dunn and Donna Lovin representing the Personnel Committee.

The Personnel Committee discussed a recent interview with an applicant, Marlene Wright, for the office manager position. They thought she had the necessary qualifications for the job and recommended that the council vote to offer the job to Ms. Wright.

Rich Heineman moved to accept the personnel committee's recommendation to offer the office manager position to Marlene Wright. The motion was seconded and passed unanimously.

The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Jan Shabro, Secretary