



Council Meeting – Wednesday January 17, 2018 6:30pm

COUNCIL MEMBERS PRESENT: Gene Kneeland, Monty Euston, Pastor Heidi Calhoun, Sheri Dunn, Mike R, Deborah A. and Michelle Ketter.

Missing: Joanne Hall

Gene - Call to order at 6:33PM

Gene opened with his personal faith journey and we prayed for those in our church (Nancy and Kurt, Thayse family, Hoak family, Pastor Heidi, Lester, all those that suffer from mental illnesses, Joanne's dad). Gladness expressed about Nancy Thorp's positive health progress. Pastor opened in prayer.

Next month devotion – Deborah

Approval of December minutes as amended – MSP

Treasurers Report

- November and December reports are not available yet.
- Accounting firm update/discussion – Engagement letter presented for signature to hire Accounting and tax services. The cost is \$275.00/month and no contract required.
- **Motion to sign the new contract with ATS at \$275/month on a month to month basis – MSP**
- Sheri put together a bookkeeper monthly check list and we discussed how Kandi's roll would function with the accounting firm and payroll company.
 - Bookkeeper Duties - Payroll hours, get entries back and accept them in, write the checks, pay mortgage, pay out the special service account.
 - Kandi's review of employment needs to be conducted. Pastor, Sheri and somebody from personnel will conduct that.
 - Accounting firm duties- they will reconcile the bank account, entries, pull profit and loss statement, balance sheet. They will email back financial statements monthly and any recommendations they have.
- General fund update – December was a good giving month (\$60,000) - \$10,000 was designated. November and December had an increase in expenses. The general fund is still in the negative (around -\$5000). January is VERY weak in giving.
 - General discussion about what we can do about it.
 - Expenses would be tough to cut – it is mostly made up of salaries (total expenses running at \$36,000).

- We need to communicate to the congregation the dire situation. Our shortfall is \$11,000 per month – it needs to be stated to the congregation that giving needs to go up and/or expenses go down.
 - Praise should also be given for one of the higher giving years.
 - We need to talk with stewardship, finance and council to come up with a plan tomorrow night.
- Bank signature cards
 - Finance motioned that we simplify the Columbia bank signature card by approving a staff and longtime congregation member as the signers on this account. Also removing Ron, Laurie and Pastor Heidi.
 - Motion tabled until after the January 30th meeting

Pastors Report

- Discussion on personnel change coming up – Jan. 30 6:30PM will be a special council meeting to discuss staffing.
 - Personnel needs to start going through resumes and provide input by next week to Pastor
 - Pastor will announce the change to the congregation.

Constitution sub group update

- Mike presented their current status and went through the timeline. He will send more specific information on the proposed changes.

Lent Offerings recipients

- Motion to have Lenten offering go equally to the Youth Mission trips and Stephenson mission trip - MSP

Salary increase discussion – Kandi would not be eligible. All others would be eligible (Ardel, Dani, Cheryl, 2 nursery staff, and Douglas). Put on February's agenda.

1/18/2018 – joint meeting 6:00pm

Next Council meeting 1/30/2018 – 6:30pm