

Council Meeting – 10/16/18

COUNCIL MEMBERS PRESENT: Pastor Nina, Monty Euston, Laurie Bruckbauer, Mike Rutkosky, Deborah Anderson, Janice Pendergast, Tammy Inslee Funk. Quorum Established

Guest: Judi Richardson, Cindy Totten

Called to Order 6:00 pm

Pastor Nina opened with prayer and a short devotion from Luke 6: 32-36

Foundation Recommendation for church website – Judi Richardson

The Foundation was seeking the ok to put together a proposal to provide funds to help update the website. They would like to bring those involved in the past, Mike Rutkosky, and Brian Hinkley together to get ideas. Mike shared that from their research in the past that website are the top way to Evangelize and reach those in the community. It was approved for the Foundation to move forward to formulate a plan being sure to include those who've been involved in the past.

Refugee Sponsorship Project with Pilgrim & Celebration Lutheran Churches – Cindy Totten

The Missional Team has been gathering information on a new project. They feel that recent activities have been had good response: 1)New Hope lunches, 2)the Gods Work our hands had 20 people from different teams and some not actively tied to a Ministry team, 3) A member's deck rebuilt. Cindy presented some information regarding involvement in a Refugee service "Circle of Friends" through Lutheran Immigration & Refugee Service – Lutheran Community Services. Team members from the Missional Church team have attended two information gathering meetings. One family would be supported through 3 churches. There would be a \$3K per yr/church responsibility but this would not come from the General Fund. At this time they are only looking for approval to move forward in gathering more information and to open an Organizational Exploration Meeting up to all members of the congregation to attend with some others from the Missional team on Nov 11th. Council approved to move forward and open that meeting up to the congregation. Council also encouraged to have conversations regarding interest in this type of project.

Motion to approve Sept 18 Council Minutes – MSP

Motion to approve Sept 30 Congregational Meeting Minutes – MSP

Treasurer Report – Mike Rutkosky

Income was looking a bit more positive at \$31,631 and was higher than expenses at \$28,519, therefore the General fund made back about \$3,000 of it's deficit. The General Fund is negative at \$10,059.

The Finance Team recommends approval of the Treasurers report for Sept 2018 – MSP

Finance Committee Report- Mike Rutkosky

The Finance Team recommends that given the general fund has a substantial negative balance no benevolence payments form the General Fund be made for Sept 2018. – MSP

The Finance Team recommends that Council review and adopt the Pastors Discretionary Fund 3490 Policy – Discussed that this was drafted because there are no policy or guidelines regarding any of the Designated Funds. The intent is to clarify communication. All other Designated Fund policy drafting has been delegated to appropriate team members.

Action item for all Council members - review with particular attention to wording and be prepared to discuss or pass at next meeting.

The Finance Team recommends that Council approve the Designated Fund Resolution Requests to Council – Discussed that some funds have been dormant for a while and these are recommendation for movement out of funds without activity in the interest of being good stewards. Action item for all Council members – review proposed Designated Fund Resolution Requests and be prepared to approve or send questions to Finance.

Reviewed Finance Committee Meeting Minutes – Discussed Youth Director health care benefits, which are to stay at the Gold Level. This need to be chosen by us the employer before employee can do their part. Some discussion that if we choose Gold for Terri, then we'll need to choose Gold for incoming Pastor as well. Pastor Nina's is not getting insurance through Creator. There is one other lever above Gold, which is Platinum. Motion was made to direct Marcie to select Gold for Terri in Portico, which needs completed by the 30th. Mike will communicate to Marcie.

Stewardship Drive Report – Laurie Bruckbauer

Only 33 Pledges have been received so they are “going into extra innings” and extending the submission time to the end of Oct. This is the 3rd year of initiating a pledge discipline and it takes 5 to make a change so we've got 2 more years to make this a congregational practice. The last time Creator was in the practice of pledging was in 1998 so it's been a long time.

Transition Team update – Monty Euston

Transition team is meeting now across the hall. Pastor Kim will be joining them to answer any questions regarding the process.

Managers of Communication – Deborah Anderson and Janice Pendergast

Deborah report that now that Pastor Nina is here, she's no longer representing Council at staff meetings. Creator Cares is still active, they are trying to send post cards to those that haven't been seen for a while. They are reaching out to those who can't attend and in some cases giving communion. They have also had the opportunity to be family support. Facility Use Policy draft – The policy is to support the Facility Use Form and add clarity to who does what in the multiple communications needed for a successful approval of a new facility use. Up for discussion is who gets charged? Action item for all Council, review electronic policy and form Janice is sending out, make suggestions with the hope we can have a final version to vote on in Nov.

Motion to approve Troop 40931 Bev Merryman for Thursday 6 -8pm and Dec 14th 4pm – Dec 15th 4 pm for overnight sleep over. This troop has been using the facility for several years. MSP

Janice notify Douglas of approval and confirm Sunday School Christmas program isn't now a conflict.

Pastors Report – Pastor Nina

They are having staff meetings every other week. She's asked for job descriptions from everyone so she understands what role each has in an effort to decrease duplication of work and help communication. She recommends any performance reviews that are due get done by January so that's done for the new Pastor. She's settling in well, everyone's welcoming and friendly.

She has an additional two Sundays in January that she'll be gone. She has an opportunity to join “Corner of Love” a Maple Valley organization that goes to Nicaragua to help with Medical support. It has been an on and off and now on again commitment because of the political unrest. They won't be able to get into Nicaragua but will be gathered to support Refugees in Costa Rica. Council approved going and will be covered by Pulpit supply. Dan Wilson will cover for the Sundays needed in March.

Christmas Program will be Dec 16th during service.

All Saints Day Nov 4th. Pastor Nina will write something up for the Bulletin. Mike will post something on the website. Mike will also ask Michela to put into bulletin Sunday the 28th, that the following Saturday Nov 3rd will be the time change.

New Business:

1. January Congregational annual report meeting – do we have it or have there been too many meetings, if don't have it we need to do an constitution resolution. Traditionally this has been a celebration of the year. Feel yes, we need to have it to celebrate all the great things that are going on. Will make definite plans and set date at next meeting.
2. Audit Team – Dave Anderson and Kevin Davis. End of Year Financial close is almost done. Deborah will let them know that they can begin Nov 1st.
3. Preschool Board meeting Oct 17th. Laurie Bruckbauer will be representing Council – They are working to bring the Financial reporting structure into current guidelines. Wendy Swanson is the Chair of the 7 member Board.
4. Thanksgiving service special giving – The special giving will be split between “Circle of Friends” the Luther community services Refugee service and “Corner of Love” with support refugees as well.

Meeting Adjourned 7:55 pm

Next Meeting Nov 20th 6:00pm

Action items:

Who	What	When
All Council members	Review the Pastors Discretionary Fund 3490 Policy and be prepared to discuss	Nov 20
All Council members	Review proposed Designated Fund Resolution Requests, send questions to Finance and be prepared to discuss	Nov 20
Mike Rutkosky	Direct Marcie to select Gold for Terri in Portico , which needs completed by the 30 th	As soon as possible
Janice Pendergast	Send Draft Facility Use Policy and electronic Facility Use form for review to be prepared for discussion and policy decision	Nov 20
Janice Pendergast	Notify Douglas of approval for Facility Use Form for Troop 40931 Bev Merryman for Thursday 6 -8pm and Dec 14 th 4pm – Dec 15 th 4 pm for overnight sleep over.	ASAP
Pastor Nina	Write bulletin submission for All Saints Day and get to Michela	Oct 24
Mike Rutkosky	Post an article regarding All Saints Day on website	Oct 26
Mike Rutkosky	Ask Michela to include a note about time change in Sunday Oct 28 th Bulletin	Oct 24

Respectfully submitted,

Janice Pendergast, Communication Manager Elect